

November 28, 2023

Dear NJRPA Colleague,

Over the past 95 years, Parks and Recreation professionals across the State of New Jersey have volunteered their time and expertise in leading the New Jersey Recreation and Park Association. It is because of your efforts we have developed a robust professional network, built lasting relationships between the public and private sector and have delivered essential services to our local communities. I am asking you to lead the way once again. Please consider nominating yourself or a colleague to serve on the NJRPA Executive Board.

NJRPA relies heavily on volunteers to support our membership and provide the quality services our members have come to rely on and enjoy. Board service is an honor and a privilege. From friendships formed, to helping the profession have greater impact, it is truly a beneficial professional experience.

Enclosed you will find a list of the 2024-25 positions up for election, qualifications for each, and the nomination form. Please read through carefully and see if you qualify for one that interests you. If you are not interested in running for a Board position, please encourage another qualified NJRPA member who might be willing to serve on the Board.

Nominations are due by January 6, 2024. The slate of officers will be announced at the 2024 Annual Conference; giving you the opportunity to meet the candidates. Ballots will be distributed after the Annual Conference and election results will be announced at end of April/beginning of May.

Please consider this professional opportunity and nominate yourself today!

2023-24 NJRPA Board of Trustees positions up for election:

President Elect - 3 year term

Vice President - 1 year term

Secretary - 2 year term

Member At-Large Representative (one position) - 2 year term

Written nominations are due by January 6, 2024.

Thank you in advance for your nomination consideration and submission.

Tim Roetman, CPRP

Past President, NJRPA

Please download and save the form. You will then be able to fill in the form and then send the completed pages to me at timroetman@gmail.com

Open Nominations for New Jersey Recreation & Park Association 2024/25 ELECTIONS

The following positions are open for nominations for the 2024/2025 New Jersey Recreation and Park Association Board of Trustees (BOT) election. We encourage you to nominate yourself for a position. If you are interested in nominating someone else, the nominee must be aware and consent to submitting his/her name for consideration. **The deadline for nominations is January 6, 2024.**

President-Elect – Three-year commitment serving as President-Elect, President, and Past President thereafter; BOT meeting attendance required. The President-Elect shall become familiar with the activities of the Association, and in the absence or incapacity of the President, shall exercise the authority of the office. The President-Elect is an ex-officio member of all committees. Responsible for attendance at Board of Trustees meetings, liaison duties as assigned, and chairing the Long Range Planning Committee. *Candidates for President-Elect shall have actively participated in at least two different units (district, section or standing committees), have actively chaired a district, section, and/or standing committee for at least two years, and have actively served on the Board of Trustees for at least two years. Candidates for President-Elect must have served in an elected Executive Committee position.*

Vice President - The Vice President serves as liaison to a group of NJRPA committees, and in the event of a vacancy in the President-Elect office, the Vice President shall assume the duties of that office. The Vice President coordinates the recruitment of volunteers for all Association activities. BOT meeting attendance required, one-year term of office. *Candidates for Vice President shall have actively chaired a district, section, and/or standing committee for at least two years; and have actively served as a member of the Board of Trustees for at least two years. There is a limit of two consecutive terms for this position.*

Treasurer -- The Treasurer shall be responsible for maintaining the financial accounts and for keeping accurate records of all Association business. Elected every other year, this is a two-year term. Chairs the Finance Committee, develops the annual budget, and performs other duties as directed by the President and/or the Board of Trustees. Board of Trustees meeting attendance is required. *Candidates for Treasurer shall have actively served as chair or vice-chair of a district, section, or committee; or have actively served as a member of the Board of Trustees. Experience on the NJRPA Finance Committee or related association or business financial experience is required.* **NOT UP FOR ELECTION IN 2024**

Secretary - The Secretary shall be responsible for keeping accurate minutes of the business of the Association and shall perform other duties as referred by the President and/or BOT; BOT meeting attendance required. Two-year term. *Candidates for Secretary shall have a minimum of two years membership in the Association.*

At-Large Representative - One of two At-Large positions on the Board with staggered terms. Each is a two-year term. Responsible as liaison to various committees, and performs other duties as referred by the President and/or BOT. BOT meeting attendance is required. *Candidates for Member-At-Large shall have actively chaired a district or section for a minimum of one year, and/or standing committee; or have actively served as a member of the Board of Trustees. There is a limit of two consecutive terms for this position.*

NJRPA Nomination Form 2024/25

Position Nominated for:

President-Elect (3 yr.) [] [] Vice President (1 yr.) [] []

Secretary (2 yr.) [] [] Member-At-Large (2 yr.) [] []

Name of Nominee [] [] Title [] []

Agency [] [] Phone [] []

E-mail address [] []

- Reasons why you, or this nominee, would be a good candidate for this position:
[] []
- List this nominee's offices, committees, and other involvement with NJRPA or NRPA: (or Attach Resume)
[] []
- Would the nominee be willing to run for an office other than the one for which he/she is being nominated? Yes [] [] No [] []
- If yes, please list the office in order of preference:

President-Elect [] [] Vice President [] [] Secretary [] []
Member-At-Large [] []

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DEADLINE FOR NOMINATIONS –January 6, 2024

Return this completed form with the completed Candidate Resume to:
timroetman@gmail.com

For questions about the nominations process or completing this form, please call Tim Roetman at 973-557-0269.

The Nominations Committee will meet in January to select a final slate of candidates.

NJRPA Candidate Resume 2024/25

Name []

Title []

Agency []

Phone []

Please list information requested and dates served in list format.

NJRPA OFFICES: (Board of Trustees, District, Section offices)

[]

NJRPA COMMITTEES:

[]

NJRPA AWARDS & HONORS:

[]

CREDENTIALS / CERTIFICATIONS:

[]

INVOLVEMENT IN NRPA / OTHER (maximum of four)

[]

Return this completed form with the completed Nomination Form to:
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