



2010-2011 EXCELLENCE IN DESIGN AWARDS

Submission Deadline:
September 30, 2010

THE NJRPA AWARDS PROGRAM

The New Jersey Recreation and Park Association is a not-for-profit organization dedicated to promoting the parks and recreation industry, enhancing the professional development of its members, and advocating sound public policy and stewardship related to parks, recreation, resource management, and leisure services.

The purpose of the New Jersey Recreation and Park Association's Awards Program is to honor and identify dedicated leaders, employees, and volunteers in the field of Parks and Recreation, and to recognize the State's outstanding Recreation and Park agencies for excellence in programming, publicity and facility design.

The goal of the Awards Program is to focus State attention on the achievement of Park and Recreation agencies, to recognize the continuing efforts of staff and volunteers, and to acknowledge support extended by member agencies.



New Jersey Recreation and Park Association 2010-2011 EXCELLENCE IN DESIGN AWARDS



THE NJRPA AWARDS COMMITTEE

The Awards Committee's task is to serve as an impartial unit selecting those nominees who have made the greatest contribution in each award category. It is at the discretion of the Awards Committee to deem certain nominations unacceptable based on Award criteria. Therefore, certain categories may not be presented at the Awards Ceremony.

AWARD CRITERIA

The Excellence in Design Award is presented for excellence in design of completed Recreation and Park facilities intended for public use. Mechanical, support and maintenance facilities will be considered as part of the overall design, however, they are not eligible for an individual design award. **All nominations with required support materials must be submitted no later than September 30, 2010.** The presentation of all awards will be made at the NJRPA 36th Annual Conference Awards Dinner at the Trump Taj Mahal Hotel in Atlantic City on March 8, 2011. A plaque will be presented to the sponsoring agency. The recipient of this award shall be the governmental, institutional, quasi-public, or private entity which has sponsored construction of the facilities submitted. **The sponsoring agency must be represented by a member in good standing of the New Jersey Recreation and Park Association.** A certificate of achievement will be presented to the lead design firm associated with the project.

The facility must have been completed within the three previous years (2007, 2008, 2009). An award recipient may be named in each of the following population classes:

Class 1	Under 20,000
Class 2	20,000 - 40,000
Class 3	Over 40,000
Class 4	State/County/Regional

**Additional awards may be presented based on nominations received.*

The facility must be for a recreation purpose; not only a support structure within the facility. The facility should show evidence of, but is not limited to, elements of aesthetic quality, uniqueness of design, usability and versatility. The facility must meet New Jersey Barrier Free Recreation Sub-Code and applicable U.S. Consumer Product Safety Commission Guidelines. To obtain these guidelines call the NJRPA office at (732) 568-1270.

One complete nomination package (including the required support materials) shall be sent to the Awards Committee chair plus an additional twelve (12) copies of the narrative for distribution to the Awards Committee members. The narrative submitted must include project cost, funding source, and a description of the project's unique features. Conceptual site plans and details may be submitted by either the sponsoring agency or the designer. Detailed engineering plans and specifications should not be submitted.

Supporting materials must accompany the application form. Electronic copies and/or sizes and formats that are easy to reproduce are appreciated. A minimum of ten (10) to twelve (12) photos must be submitted, to be utilized in the awards presentation including "After" photographs, slides or video of the site. "Before" photographs, slides or video of the site are strongly recommended.

Refer to the checklist on the nomination form to be sure you are submitting all the required materials.

The Awards Committee shall schedule an on-site inspection of the top nominations in each class, as determined by the review of the Committee. Site visits will be made to verify application information.



New Jersey Recreation and Park Association 2010-2011 EXCELLENCE IN DESIGN AWARDS Nomination Form



NOMINEE INFORMATION

Official Name of Facility: _____

Official Name of Agency/Owner: _____

Agency Contact: _____ Phone _____ FAX _____

Lead Design Firm: _____

Design Firm Contact: _____ Phone _____ FAX _____

Is the agency nominated for this award aware of this nomination? YES _____ NO _____

Select your population class:

Class 1 Under 20,000
 Class 2 20,000 - 40,000
 Class 3 Over 40,000
 Class 4 State/County/Regional

NOMINATOR INFORMATION

Nominator's Name: _____ Title: _____

Agency Name: _____

Address: _____

Phone: _____ FAX: _____ E-Mail: _____

COMPLIANCE VERIFICATION

To the best of my knowledge, the nominated facility meets the recommended NJ Barrier Free Recreation Sub-Code and applicable U.S. Consumer Product Safety Commission Guidelines.

Printed Name & Signature of appropriate engineering/municipal official: _____

SITE VISIT CONTACT

Please list the person responsible for arranging the site visit

Site Visit Contact Name: _____ Phone: _____ Cell: _____

POST AWARDS PUBLICITY

Winners are encouraged to notify their local media. NJRPA is available to assist.

If this project is an Award Recipient, is a duplicate plaque requested? (\$ Fee TBA) _____Yes _____No

NOMINATIONS CHECKLIST: (Must Be Complete!)

One Completed Package of Materials Required as per Awards Criteria, including:

- One (1) Complete Nomination Form
- Narrative including project cost, funding source, and a description of the project's unique features
- Minimum of ten (10) to twelve (12) Photos (or digital CD with .jpg, jpeg, .tif, or .tiff extentions)
- Twelve (12) Additional Copies of the Project Narrative
- Directions to Facility (From North & South)

Mail this nomination form and all materials by September 30, 2010 to:

NJRPA Awards Committee
 13 April Lane, Somerset, NJ 08873-5301
 Call NJRPA Executive Director, Terry Dunwiddie at 732-568-1270 with questions.



The 2010 - 2011 Awards Program

NJRPA Award Submission Deadlines:

Excellence in Design Awards

September 30, 2010

(Criteria & Form Enclosed)

Programs, Publicity & Individual Awards

October 29, 2010

(Nomination Package Available September 2010)